

AACEG Election 2021

Election for 29 EC members, "On-premise" Election Process

The Election of 29 EC members of AACEG from members residing within Tamil Nadu will be held as scheduled & notified in the election circular dated 4th Sept'21. As a matter of abundant caution to handle the Covid 19 pandemic situation, the Election Committee has come out with an elaborate process to ensure social distancing and hygiene during the entire Election Process. All members of AACEG on the day of election are requested to follow all the mandatory protocols.

Election Date and Time: 25th Sept'21 from 8 AM to 4 PM.

Venue: Alumni Centre, CEG campus, Guindy.

Mode of Election: Computers installed with Local Area Network.

Eligibility to Vote: All members who got enrolled prior to the date of issue of Election Notification, 26.07.'21 are eligible to vote.

AACEG (salient) bye-laws related to the Election

- a) **4.1:** Students passing out (graduated) of the College of Engineering, Guindy (CEG) are eligible to become the members of the Association;
- b) **4.2.C:** Past and present faculty members of CEG who are not Alumni of CEG are eligible to become Associate Members of the Association, but will have NO voting rights;
- c) **4.4:** Members shall notify their change of address in writing to the Secretary of the Association within one month of such change;
- d) **5.5:** Only members who have enrolled prior to the date of election notification are eligible to vote;
- e) **6.2.2:** Election will be conducted through secret ballot on the day of AGM. The electorate will be all eligible members who are present.
- f) **6.2.3:** candidates should be physically present on the day and in the venue of the election. Thereafter the elected EC members should present themselves during the AGM for ratification of their election.

Considering the present pandemic situation, contestants will be allowed to be present during any time of the Election, between 8 AM & 4 PM and sign their attendance.

Election Process:

Step 1: Registration: Eligible Voters of AACEG will arrive at the Venue on time and collect a "**Voter Registration form**" and fill the data required. The sample of same is attached herewith. Filled & signed Voter Registration Form to be handed over at any one of 2 Verification Counters.

Step 2: Verification: The membership detail will be compared with the Form 6 and / or data base available & verified by AACEG. The member has to show any of the following ID cards for verification of Identity. AACEG Membership card, Govt. issued Aadhaar card / Driving License /

Alumni Club ID card are accepted. After successful verification, the members will be declared eligible to vote.

Step 3: A **Voting Token Key** will be issued to the eligible member. This key will be affixed to the Voter Registration Form.

Step 4: Waiting members in the order of their Queue will be invited to vote when a Computer Terminal is ready for voting in the computer hall.

Step 5: A local network browser will be kept open in the computer system, in which the Voter will enter the **Voting Token Key** and press button to Vote. For assistance, volunteers will be available near the Voting Terminals.

Step 6: The System will display the contestants in alphabetical order with a button to vote for the candidate. The contestant's name will only appear with his year of graduation. The Voter can start voting. A numerical counter will also display the number of remaining votes. The maximum total Number of votes that any voter can vote is 29, but voters can vote less than that, if they desire so. If voters fail to finally click and submit the votes, abandoned session will be terminated and votes will not be recorded. This is to avoid proxy voting by next voters if the original voter leaves the Terminal without submitting the votes by mistake. To avoid this please keep moving the mouse till you complete voting and vote as quickly as possible to save time.

Step 7: Important: After completing the voting process, the voter sign and will hand-over the Voter registration sheet to a volunteer at exit counter and leave the voting hall.

Social Distancing arrangement, protocol, and advice:

- Members will be permitted to vote, wearing a proper face mask
- Members are expected to maintain the required 2.0 m distance throughout the process.
- Members are requested not to crowd near the counters; they will be called one by one and reach the counters only when they are asked to.
- Members are not required to stand in any queue and they will be called in the order of the arrival queue.
- Members are requested to wait in different waiting areas to maintain social distancing.
- Members are advised not to handshake or touch other members owing to present pandemic conditions.
- Hand Sanitizers will be made available.
- The counters will serve on "*first come first served*" basis.

Arrangements for Waiting:

The waiting area will be outside the building with a *Shamiyana*. It is not necessary for members to crowd near the counters or in the voting halls. List of Contestants will be displayed in the waiting area.

Voting Hall Restrictions:

- No Member or Contestant will campaign near the Voting Halls.
- No Member or Contestant will talk to other Member inside the Voting Hall.
- No Member will go near other members to look on their Computer Screen.
- No Member will make noise in the Voting Hall.
- No Member will argue with the person at the Verification Counter or other staff / volunteers. If there are any disputes, members will only meet Election Committee Members / authorized volunteers to get assistance.
- Photography or mobile usage inside the hall is not permitted.

ID Proofs for verification of identity of Voters:

Any one of the following Original ID will be required to be shown in the counter.

1. AACEG Membership Card,
2. Driving License,
3. Aadhaar Card,
4. Alumni Club card.

ID cards issued by Private Companies will not be entertained. Any one of the Original should be produced at the Verification Counter and the same would be returned upon verification.

Member to take care of himself to collect his ID card as soon as verification is completed.

Verification Desks and Terminals:

There will be 2 Verification Desks in the car park area of Alumni Centre and 12 Voting Terminals in the Ground Floor of the Alumni Centre.

How can you help to avoid crowding and rushing?

- Please keep all the verification documents handy and please do not come and dispute with the volunteers with IDs requested.
- Please check your eligibility status in the website before coming for voting to avoid disappointment.
- Please arrive on time from 8 am to 4 pm.

Priority for aged Alumni

Alumni aged 70 years & above will be given priority for voting. Vounteers at the Reception desk will guide you.

Voter Registration Form, to be collected at the registration desk, shown at the verification desk, carried by voter for voting and surrendered at the exit after voting, before leaving.

Name:		Year of Graduation:	
Branch:		Degree:	
Mobile Number: <i>(optional)</i>			
ID Type Presented: (tick as applicable)	AACEG Membership Card / Alumni Club Card / Aadhaar card / Driving License		
ID number for reference:			
Verified by Counter #	Signature of the Verifier		
I have collected the original of my ID	Voter to sign & return this sheet to Counter at exit		
I have collected Voting Key	Signature of Voter		
I have completed Voting			